

August 17, 2007

Mr. Frank Mora  
Project Planning Manager  
Staten Island University Hospital  
475 Seaview Avenue  
Staten Island, NY 10305

**Re: Compactor Platform Replacement**

Dear Frank:

We enclose our proposal to provide engineering services related to the reconstruction of the compactor platform at the north campus of the Staten Island University Hospital as follows:

A. Project Understanding

The existing installation includes two compactors located on an elevated platform that was designed for stationary compactor machines. The Hospital switched to a self-contained dumpster/compactor several years ago that has different dimensions from the original units. The original compactor structures are still left in place.

This project entails removing the remnant from the old compactors and modifying the platform to suit the current dumpster/compactors.

B. Scope of Work

We will survey the existing installation and prepare drawings and specifications for the construction of the new platform. Detailed scope of work is as follows:

1. Survey and prepare drawings of the existing installation
2. Prepare sketches of the new platform layouts. We will study the feasibility of fitting three compactors in the existing spaces. You will provide data of the compactors. We will review the layouts with you before continuing with the detailed design.
3. Based on the layout accepted by you, we will prepare construction drawings and specifications for the new platform. We will submit 95% complete construction documents for your review.
4. We will submit final bid documents one week after receiving your comments on the 95% construction documents.
5. We will provide construction services including reviewing shop drawings, issuing bulletins as required and performing field observation, punch list and final sign-off.

6. A total of four field visits are included (two during design and two during construction).

C. Work Not Included:

1. Any work related to environmental abatement.
2. Filing and permit application with authorities (we will sign and seal the drawings prepared by us.)

D. Compensation

The engineering fees for this project are as follows:

• Design	\$15,000
• Construction Services	<u>\$ 3,200</u>
Total	<b>\$18,200</b>

Expenses for reproduction, computer plotting and courier are reimbursable at cost plus 10%.

We appreciate the opportunity to offer our services to you. If you have any questions or need any further information, please do not hesitate to contact us.

Very truly yours,

**WM Group Engineers, P.C.**



Douglas Wen, P.E.  
Vice President